



## School Fees 2023

### Aim

Living through Mary Mackillop's vision, St Joseph's School prides itself on making a Catholic education accessible to all. Our commitment to our school families is to offer a high quality Catholic education that is accessible and affordable.

School fees are approved by the school board in consultation with the finance committee. The payment of fees is a responsibility and commitment by Parent/Guardian and ensures the school maintains quality education and resources for the benefit of all students.

### Annual School Fees 2021 R-9

<b>Full Fee</b>	\$990
<b>Lower Income Fee</b>	\$594

### What is included:

The tuition fee above covers all tuition, levies and charges for each child's education.

Extracurricular activities, excursions, camps, and uniforms are excluded and will be charged separately.

### Lower Income Fee:

An automatic fee reduction will be granted to families who are in receipt of approved School Card assistance. Families who are not eligible for School Card assistance but still require support to pay school fees, can apply to the school for the Low Income Fee. This can be arranged via a meeting with the school Principal and or Bursar.

### Discounts & Remissions

St Joseph's School offers discount fees for families with more than one child attending the school. The school will be compassionate in situations where unforeseeable circumstances change to create hardship for a family. Parents/caregivers need to make an application for fee relief at the time of difficulty.

Full Fee	Total		Approximately
1 Child	\$990	\$19	per week (over 52 weeks)
2 Children	\$1,485	\$29	per week (over 52 weeks)
3 Children or more	\$1,733	\$34	per week (over 52 weeks)

Low Income Fee	Total		Approximately
1 Child	\$594	\$12	per week (over 52 weeks)
2 Children	\$891	\$18	per week (over 52 weeks)
3 Children or more	\$1,040	\$20	per week (over 52 weeks)

## Payment Options

### Payment Methods

Payments can be made in full or by an approved payment plan. We encourage all families to set up weekly, fortnightly or monthly direct debit payments

Payment options include:

- **Direct Deposit** – electronic transfer from your bank account (Kelly can help with this if needed).
- **Centrepay** – a deduction from Centrelink payments (Kelly can help with this if needed).
- **Eftpos, Cash or Cheque**

### Frequency of Payment

You can choose to make your payments up front in full, weekly, fortnightly, monthly or termly.

## Families Experiencing Financial Difficulty

It is acknowledged that there will be occasions where some families experience financial difficulties such that they are not in a position to meet the cost structure set by the school. Prompt communication with the school is essential in these situations. If parents/caregivers are experiencing financial difficulties then they should arrange a private and confidential meeting with the school Bursar or the Principal. In such circumstances the school will work with the parents/caregivers to negotiate a plan forward with the best interests of the student(s) at the centre of its decisions.

## Early Withdrawal of a Student from School

There can be various reasons that would result in a family withdrawing your child from our school. In these instances, you are required to give the school Principal a minimum of 1 terms notice. This notice should be in written form addressed to the Principal. Should a family not comply with these expectations, you can be charged one term's tuition fee.

\*Please note – we acknowledge that sometimes change occurs quickly and with limited notice for families. In these situations, you are required to speak with the Principal as soon as possible about any changes in enrolment and arrangements will be made regarding fees.

\*\*This does not include a change of mind about the school

## School Fee Payment Flowchart

The School Fee structure is as follows:

Term 1	School Fees + Levies invoices sent home Statement sent home in Week 3 and Week 7
Term 2	Statement sent home in Week 3 and Week 7
Term 3	Statement sent home in Week 3 and Week 7
Term 4	Statement sent home in Week 3 and Week 7 All payments must be finalised



Payments must be maintained regularly and punctually and will be monitored by the Bursar. If payments are unable to be made on time it is expected that parents/caregivers contact the Bursar and negotiate payment options.



Statements are sent home regularly (twice a term). If payments are not made on time then a reminder letter will be sent to encourage families to meet their school fee obligation and selected payment option.



Families who have not paid their fees or contacted the school after the reminder letter will be contacted by the Principal to arrange a meeting to discuss payment options.



Failure to adhere to the school's Fee Policy and make contact with the school will result in the school taking further action. The account will be handed over to the CEO Debt Collection team for debt recovery.



***Ratified by the St Joseph's School Board in September 2021 (due for review Sep/ October 2022)***